Gateshead Council

TITLE OF REPORT: **Annual Work Programme**

REPORT OF: **Sheena Ramsey, Chief Executive
Mike Barker, Strategic Director, Corporate Services
and Governance**

Summary

The report sets out the provisional work programme for the Corporate Resources Overview and Scrutiny Committee for the municipal year 2023/24.

1. The Committee's provisional work programme was endorsed at the meeting held on 20 July 2023.

2. At its meeting on 16 October 2023, Councillors agreed to amend the work programme to enable that meeting to focus solely on the evidence gathering process for the OSC review of leisure and further amendments have been made to balance up the workplan and to incorporate reports requested by the Committee.

3. It was agreed at the last meeting on 4 March 2024 that the report on **Capturing wider regeneration benefits of Gateshead Quays** would be undertaken jointly with the Housing, Environment and Healthy Communities OSC. It was then agreed with the Chairs of both OSC that an Advisory Group meeting would take place on 11th April to consider this topic in more detail.

4. Appendix 1 sets out the current workplan as agreed by Councillors at its last meeting on 4 March 2024.

Recommendations

5. The Committee is asked to:

   a. Note the proposed amended programme;

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Corporate Resources OSC Work Programme 2023-2024	
12 June 2023	• **Performance Management and Improvement Framework – Year End Performance 2022-23 –** Lindsay Murray • **Resilience and Emergency Planning Annual Update –** Michael Reynard *(including focus on strength/robustness of our response to emergencies caused by climate change, including the power network, thinking about high winds damaging power lines, felling trees, flood risks during heavy rainfall)* • **Work Programme –** Andrea Tickner
4 September 2023	• **Health and Safety Performance – Annual report –** Stephen Foggin / Michelle Brown • **Update on voluntary sector resilience –** Alison Dunn *(to focus on how voluntary sector is surviving in challenging financial times)* • **Scoping Report – Leisure Services Review –** Andrea Tickner • **Work Programme –** Andrea Tickner
16 October 2023	• **Evidence Gathering – Review of Leisure Services –** Alice Wiseman, Lindsay Murray, Michael Lamb, John Shiel, Andrea Tickner plus external guests.
27 November 2023	• **Performance Management and Improvement Framework 2023-24 – Six Month Update** Lindsay Murray/Richard Hall • **Annual report on implementation of the Workforce Strategy –** Michelle Brown • **Annual Budget Review including savings delivery –** John Shiel • **Interim Report on Review of Leisure –** Andrea Tickner • **Work Programme –** Andrea Tickner
22 January 2023	• **(Impacts of World Events (**including Brexit, legacy of Covid, Conflict in Ulkraine etc)) – Removed from the workplan - Committee agreed at its November meeting that this report was no longer required . • **Final Report on Review of Leisure –** Andrea Tickner • **Implementation of the Council's Fuel Poverty Action Plan –** Alison Dunn

	• **Review of Community Wealth Building – Six Monthly Monitoring Report** – Janine Copeland • **Work Programme** – Andrea Tickner
4 March 2024	• **Review of Budget Management Process –** Presentation by John Shiel • **Digital and Online Services –** Marisa Jobling (moved from January 2024 to balance up work plan) • **Work Programme – Andrea Tickner**
15 April 2024	• **Information Governance Annual Update** – Angela Simmonds-Mather • **Corporate Asset Management Plan Annual Update –** *(Potential to focus on use of assets in terms of efficiency and/or safety, use of the Civic Centre – whether there are plans to actively market the vacant space)* - Sandra Watson Propose to move from March Committee • **Proposed work programme for next municipal year** • **Work Programme –** Andrea Tickner

To be added to a future meeting:
- **Review of Community Wealth Building – Six Monthly Monitoring Report (Jan 25)**
- **Review of Regent Funeral Services**